

**Record of Decisions**  
**Virtual Annual General Meeting**  
**Navan Curling Club**  
Sunday, April 26, 2020

**Present – Board of Directors:** Louis-Marie Pommainville, President | Mark Steski, Past President | Jacques Gobin, 1st Vice-President | Alicia Krolak, 2nd Vice-President | Ashley Desrosiers, Secretary | David Scott, Treasurer | Brent Kalk, Communications Director | Lorne Hess, House & Property Director | Bailey Henderson, Bar Director | George Thwaites, Match Director | John Pearson, Membership Director | Luc and Claire McArdle, Social Directors |  
**Members:** Eric Fleming, Neil Monkman, Marge Jeske, Coco Comtois, Donald Kennedy, Brian Clements, Greg Camm, Amy Tremblay, Laura Killen, Don St. Denis, Keith David, Keith Tanner, Charles Calve, Brian Cullen, Al Thibault, Rhonda Thibault, Louise Brunelle, Johanne Sheridan, Barry Thorsteinson

1. **Call to Order** – Louis-Marie Pommainville welcomed everyone. Meeting called to order at 1:05 p.m.
2. **Check for Quorum** – A quorum was in attendance.
3. **Approval of last AGM Record of Decisions – April 26, 2019**  
**Motion: Approve minutes with revision to list members who were present.** Motioned by: Chuck Calve. Seconded by: Brent Kalk. Result: **Carried.**
4. **Business arising out of AGM Record of Decisions - April 26, 2019**  
Nil.
5. **Annual Reports**  
**5.1 President's Report:** This year marked the 35th anniversary of the Navan Curling Club. Thanks to board members and Club Manager for the countless hours devoted to the development of the Club. Very busy, a lot of vacant positions empty. A number of new initiatives this season, including the compliance requirements related to concussion safety, the launch of an adult to learn program and high school outreach, the installation of new digital cameras, the installation of additional lockers, the launch of a membership survey and the hosting of a CurlOn coaching clinic which increased the number of qualified coaches.  
**5.2 Treasurer's Report:** Last year's statements provided in package. Capital Fund has been depleted as of the end of the last season. External accountants review, no issues or concerns. Revenues up, expenses down last year. Closing the club early had some impact on the Club's expenses. Three weeks less for bar revenue, Championship night, as well as a rental. We aren't seeing as much in savings as contracts for ice, cleaners and manager still had to be paid, however we are saving slightly in hydro. All told about a \$20k loss for us. We began an appeal of tax bill, will take a few years to get that finalized. Yvan is no longer doing the advertising, and we have some advertising dues coming up. We will

need to find someone to manage this. Greg Camm asked with the uncertainty of COVID-19, are we minimizing capital expenditures. Dave noted that we are.

**5.3 Match Director's Report:** Full report was submitted to members. Day clinics this year were great. Worked on concussion policy. Still more work to do, but happy with progress.

**5.4 Bar Director's Report:** Thanks to all of the volunteers who helped out over the year. Without them, the bar wouldn't operate. We did have to close the bar a few nights when no bartender was available. We did raise the bar prices this year. Purchased a new sanitizing dishwasher this year. Acknowledged the responses to the survey, and we will continue to look into new options moving forward.

**5.5 Communications Director's Report:** New website is up and running. Continuing to work on little things. Online registration is ready, and we could open the registration for May 1, 2020 as pre-planned. With the concerns around COVID-19, we are unsure if that makes sense. Greg?? asked when he can start loading the calendar. Brent said anytime is good.

**5.6 House & Property Report:** Report prepared by Larkin. New dishwasher in bar/kitchen. New cameras in the ice shed. Header trench was cleaned again. Repairs to ice plant roof, ongoing need for repair. Weeping Tiles were washed and cleaned. Bar fridge compressor was also repaired. Lorne just came on board a month ago, and picked up with the Ice Shed decking replacement, however, it has been put on hold with COVID-19. We are also looking at a proposal for a water treatment system for the Club.

**5.7 Manager's Report:** We shut down the Club. We haven't opened again to allow member's back in the Club to collect their belongings. Asking for direction from the Board with how we want to proceed with the collection. The Board is excellent. New leagues. Al Thibault asked if people would be able to make an appointment with him. Greg has concerns about having to drive in for individual appointments. Would prefer if we pick a week, and have everyone make appointments for that week. Eric Fleming, Neil Monkman are both volunteering to let people in as they are nearby and have keys to the Club. **Action:** An email to be sent out advising of times to allow members to pick up their belongings.

**5.8 Membership Director's Report:**

111 members did not return, we gained 78 new members. This was also offset by the Adult Learn to Curl, where 10 participants signed up as regular members. We have an aging demographic, and we are consistently seeing a reduction every year from previous year's. We are reaching out to universities, high schools and elementary schools. Planning on doing a day and evening Learn to Curl program next year. With programs put into place, we were able to maintain our numbers pretty closely from previous years. Neil Monkman asked if an attempt was made to reach out to the people who left to find out why they didn't come out. Also asked if we have advertised with OVCA that we are accepting new members. John said there is nothing in place currently to reach out to members who have left, but it's something that we are looking into. As far as he is aware, we have not advertised. Brian Cullen asked if have thought about the restrictions that COVID-19 might force on the Club, ie: having 4 sheets full would not allow for social distancing. John said that we obviously cannot know at this time if we will be able to re-open normally next season. Greg mentioned that we are in contact with OCVA, and

they follow CurlCanada, and would hope that we would have guidelines on opening in a safe manner. Luc Leclair asked if we are planning on keeping the same registration dates. John advised at this time we are, but we will evaluate as we go.

**5.9 Social Director's Report:** Social was short and sweet this year. We had a party in the fall, the Championship party was canceled due to COVID-19.

**Closed.** - Motion to receive and accept reports. Seconded by Membership and Communication. Carried.

## 6. **Q&A**

### **6.1 Cash League Timeslot**

- Barry Thorsteinson has concerns about losing the Saturday 4:30 pm timeslot. This time slot has always been a socializing time for Fixed Mixed teams, as teams would typically plan a potluck, pizza, etc. after the game. Barry is concerned that the affected teams have not been consulted. Rhonda Thibault also expressed concern that the time slot was also re-assigned without asking the Fixed Mixed and Social teams. Margo is concerned because this is the second time slot that was taken from the Fixed Mixed/Social teams in the past year, as the Friday 6:30 time slot was given to the Adult Learn to Curl program at the beginning of the season as well. John said this isn't set in stone, it was just the time that was put forward. George advised that it was voted and agreed on, but could be re-discussed as needed. Al Thibault expressed concerns that this wasn't added to the AGM agenda because of the impact on the members. **Action:** Timeslot issue to be revisited.

### **6.2 Monday Night League**

Louise Brunelle asked if there would be any changes to the Monday Night League or Thursday Day Ladies League. George advised that there has been a decision to limit the Monday Night Ladies League to 12 teams, capped at 14, and the Adult Learn to Curl program will run on Monday nights. No changes to the Thursday Day Ladies League. He mentioned that we need to try and find new and innovative ways to allow new members to get into the sport of Curling, to continue to grow our membership. Everyone will get their guaranteed 21 weeks. Louise asked if there can be something added to the registration form if we could allow for "opting out" of being on a 5 member team, as there were a few teams during the 2019-20 season that had teams of 5.

### **6.3 Pace of Play**

- Coco Comtois asked about time limits and pace of play, and if there are any changes forthcoming. George said we did have it on the agenda for the March 15, 2020 board meeting, but because it was not pressing, it was deferred. It will need to be discussed further by the Board before the start of the year.

## 7. **Correspondence**

No correspondence at this time.

## 8. **Election of Board of Directors**

- Mark Steski thanked the members who had stepped in during the middle of the year to fill vacant positions. He said we have nominees for every position, with the exception of House & Property. H&P is a big file, and a big void. Greg advised that he's happy to take

on the role as needed, until H&P Director can be found. Mark asked for any motions from the floor for additional nominees. There being no additional nominations from the floor, Mark Steski motioned for the election of the remaining nominees: **Motion:** The **2020-2021 Board of Directors** are as follows: **President** – Jacques Gobin; **Past President** – Louis-Marie Pommainville; **1<sup>st</sup> Vice-President** – Alicia Krolak; **2<sup>nd</sup> Vice President** – John Pearson; **Treasurer** – David Scott; **Secretary** – Ashley Desrosiers; **Bar Director** – Patrick Steski; **Communications Director** - Brent Kalk; **House and Property Director** – vacant; **Ice Director** – Jason Camm; **Match Director** – Bailey Henderson; **Co-Membership Directors** – Amy Tremblay and Laura Killen and **Co-Social Directors** – Luc and Claire McArdle. Motioned by: Mark Steski. Seconded by: Louis-Marie Pommainville.

**9. Appointment of Representatives**

- Neil Monkman advised the current CurlON and OCVA representatives are currently held by the outgoing Communications and Bar Directors. John Pearson motioned for Brent Kalk and Roger Tremblay to be the Club representatives to the Ontario Curling Association (CurlON) and Ottawa Valley Curling Association (OVCA). Motioned by: John Pearson. Seconded by: Bailey Henderson. Carried.

**10. Appointment of External Accounting Firm**

- Neil Finkelman has been our external accountant for a few years. **Motion: Retain services of Mr Neil Finkelman to do the external review and taxes for the current season.** Motioned by: Dave Scott. Seconded by Neil Monkman. Carried.

**11. Other Business**

**11.1 Vote of Thanks**

- Neil Monkman wishes to thank Brad Tanner for all of his effort this year, as well as Cumberland Curling Club for the use of their scraper. A letter of thanks to be sent to each. **Action – President**

**12. Adjournment**

At 2:10 pm, John Pearson motioned for adjournment. Seconded by Coco Comtois. Carried.